

## TERMS OF REFERENCE CORE SKILLS TEACHER TRAINERS

### Role Title

### Core Skills Teacher Trainers

Role Type	Location	Duration & Employment type	Reports to
Trainer	Bandung & Jakarta, Indonesia	6 months, part-time	Programme Manager

### About us

The British Council is the UK's international organisation for cultural relations and educational opportunities. We create friendly knowledge and understanding between the people of the UK and other countries. We do this by making a positive contribution to the UK and the countries we work with – changing lives by creating opportunities, building connections, and engendering trust.

We work with over 100 countries across the world in the fields of arts and culture, English language, education, and civil society. Each year we reach over 20 million people face-to-face and more than 500 million people online, via broadcasts and publications. Founded in 1934, we are a UK charity governed by Royal Charter and a UK public body.

The English for Education Systems (EES) team in Indonesia, under the British Council Indonesia Foundation (BCIF), work with both the government and various parties to enhance English in Indonesian education systems. This includes partnerships with private sectors to support their Corporate Social Responsibilities. We also support universities in their internationalisation programme through professional development for lecturers; as well as schools through teacher training. We also work with the communities in improving their English language skills through English for Tourism projects.

### Programme Overview

The ASEAN Economic Community (AEC) has the objectives of single market and production base, a competitive economic region, equitable economic development, and integration into the global economy. Indonesia, as one of the major players in ASEAN, faces many challenges such as the lack of skilled human resources, poor infrastructure facilities, and weak technological knowledge, which are serious problems for the Indonesian economy. To be able to participate in AEC effectively, Indonesia must accelerate the preparation of its human resources. It is essential for schools to educate and provide their students with a set of enduring skills that they will need to be more successful and better prepared for the transition from school into the AEC. To facilitate this, school leaders and teachers also need to be well-informed about the challenges of participating successfully in AEC and be equipped with the necessary skills.

Following the growing consensus that school systems need to develop young people with certain core skills and competencies (also known as 21st Century skills or “Deep Learning” skills), British Council Indonesia Foundation and HSBC Indonesia addresses the issue through Introduction to Core Skills training for educators (teachers and school leaders) in Jakarta and Bandung as a part of “Pendidikan Global; Membangun Generasi Muda Cerdas dan Berkarakter”. The training aims to introduce educators to below six core skills, why they are

essential for students, and how to embed the skills into classroom activities.

- critical thinking and problem solving
- collaboration and communication
- creativity and imagination
- citizenship
- student leadership and personal development
- digital literacy

## **Main Accountabilities:**

### **1. Trainer Validation**

As part of the recruitment process, final ten shortlisted candidates will have to fully participate in a three-day validation event and complete all the required tasks and assessments. Four selected candidates will obtain validation from British Council's UK organisation partner, Imagine Education, as Core Skills trainers and will be authorised to deliver Core Skills training sessions. Validation training will be held on 6 – 8 June 2017 in Jakarta.

### **2. Course Content and Delivery**

- Validated trainers will deliver Introduction to Core Skills training for teachers and school leaders in Jakarta and/or Bandung using original materials and resources provided by British Council Indonesia Foundation.
- Certain adjustment on the delivery might be necessary with prior consultation and approval from British Council Indonesia Foundation.

### **3. Monitoring, Evaluation, and Reporting**

- Trainers are required to collect baseline evaluation survey and end-of-course evaluation survey in every training session.
- Trainers are required to submit report on each training session and at the end of the programme which covers challenges, solutions, and recommendations.

## **Key Relationships**

### **Internal**

- Fellow trainers
- English for Education Systems (EES) team in Indonesia
- Imagine Education team in the UK

### **External**

- Programme participants (school leaders, teachers, and students)
- HSBC
- Local Education Departments

## **Role Requirements**

### **Essential**

- Considerable experience in teacher training and workshop facilitating
- Excellent written and oral command in both English and Bahasa Indonesia in teaching and training context, e.g. giving instructions and providing feedbacks
- Considerable experience in developing, reviewing, and preparing materials or courses
- Availability to deliver training sessions on weekends which might require occasional travelling

### **Additional**

- Bachelor degree or higher in education and/or English Language Teaching
- English Language Teaching (ELT) certifications, e.g. CELTA, DELTA, and Trinity CertTESOL

## How to apply

Interested candidates should submit following documents to [ees.indonesia@britishcouncil.or.id](mailto:ees.indonesia@britishcouncil.or.id):

- brief personal statement (500 words max.) on how do you see the importance of introducing and embedding the 21<sup>st</sup> Century Skills to Indonesian education systems and what are the challenges
- latest Curriculum Vitae which highlights considerable experience in delivering teacher training, facilitating workshop, and materials development.

**Deadline for application is on 20 May 2017 at 24.00 WIB.** Please state “**Application: Core Skills Teacher Trainers**” in your email subject and the attachment size shall not exceed 5 MB. Only shortlisted candidates will be notified.